*Green County Leaders 2018-2019*

Program Application

Due July 20, 2018

# **Program Description**

Green County Leaders (GCL) is an educational program where individuals practice leadership skills, deepen their understanding of community issues and prepare for leadership roles, thereby creating a network of active and visionary individuals who leverage their experience and expertise to benefit their community and local community-based organizations.

The program begins with an orientation at the end of August and continues one day per month, September through May*.* Program days are dedicated to both personal leadership development and community orientation, led by a variety of trainers, facilitators, and community leaders. Additionally, there are activities required outside of program days that provide outlets to use and refine skills, concepts, and tools introduced in sessions, and readings which are integral program components.

Through interactive community orientation, personal leadership development training, outside activities, and a hands-on team project, GCL provides participants with in increased capacity to contribute as effective leaders and a great knowledge of the area in which they live and/or work.

# **Candidate Qualifications & Selection Criteria**

Class size will be limited to 25 participants in order to facilitate effective group learning and accommodate the size of many of the sites where classes will be held. The most important factor in selecting participants is identifying individuals who will utilize their leadership skills for the long-term benefit of the community.

GCL is seeking individuals who are:

* Passionate about strengthening community and civic awareness, commitment and involvement.
* Interested in their community and committed to making a difference.
* Open-minded and willing to take risks.
* Motivated and interested in new learning, self-discovery, community exposure, and networking.
* Interested in opportunities for advancement into leadership positions within their own organization, which may in turn play a significant role in the community.
* Individuals with a commitment to live and/or work in Green County.

# **Program Requirements & Expectations**

In order to complete the GCL program, participants are required to:

* Attend an initial community event on August 21 (4pm-7pm). It is expected participants attend this event unless excused by a program facilitator in advance.
* Attend an all-day orientation session on August 29, 2018.
* Attend a full-day program once a month, held in various locations throughout Green County. The schedule for the 2018-2019 program year is below.
	+ Classes are held from 8am-4:30pm. The February class is held 7:30am -- 4:30pm.
	+ Session 1: W. Sept. 12, 2018
	+ Session 2: W. Oct. 10, 2018
	+ Session 3: W. Nov. 14, 2018
	+ Session 4: W. Dec. 12, 2018
	+ Session 5: W. Jan. 9, 2019
	+ Session 6: W. Feb. 13, 2019
	+ Session 7: W. Mar. 13, 2019
	+ Session 8: W. Apr. 10, 2019
	+ Session 9: W. May 8, 2019
* Attend the graduation celebration on the evening of Wednesday, May 15, 2019.
* Engage in pre- and post-class reflections, exercises, and reading assignments. The amount of time needed to complete pre-requisites will vary but should in most cases take at most one or two hours.
* Participate in and contribute to a small team project and other activities that may take at least 20 additional hours outside of the scheduled meeting times. The amount of time committed to the project will depend upon the project team size and the scope of the project the team identifies.

**Attendance Policy: Participants are expected to attend every program day. Absences affect the cohesion of the class and diminish everyone’s learning. The full commitment of each class member is critical to the success of the program and each class member’s experience.**

Attendance is mandatory for orientation. There are also attendance requirements for the remaining program days, allowing participants up to 8 hours of excused absence for unexpected emergencies. Missing between 8 and 16 hours of class will require a participant to create a make-up plan. **If a participant misses more than 16 hours, he or she will be asked to withdraw from the program and forfeit tuition.**

# **Tuition & Scholarships**

The cost of participating in Green County Leaders (GCL) is $425.00 per person. Tuition covers the cost of all sessions, including speakers, meals, and materials.

Tuition assistance may be available on a limited basis. Those seeking financial assistance should complete a Financial Assistance Request Form. Requests are confidential and have no bearing on the selection process. Assistance will not be granted for the entire tuition amount under any circumstances. If granted, assistance ranges from $100-$250. Award amounts are based on need, the number of requests received and the amount of funds available each year. Priority for financial assistance is given to participants who are employed by small nonprofit organizations, public sector entities, or self-employed.

# **Application Instructions**

Detach from the program overview/instructions and complete the following application, including attachments. Submit to Victoria.Solomon@ces.uwex.edu or:

Green County Leaders

c/o Green County UW-Extension

2841 6th Street

Monroe, WI 53566.

Please note:

* Application must be signed by the candidate, and if applicable his/her employer.
* **Completed applications must be submitted by July 20, 2018.**
* **Tuition is due no later than September 12, 2018.**

For additional information, please call Victoria Solomon at (608) 328-9440 or Cara Carper at (608) 328-9452.

# **Application**

### **General Information**

Name             \_\_\_\_\_\_\_\_\_\_\_\_\_

 Last First

Home Address

 Mailing Address City Zip

Home Phone       Home e-mail

Number of years your primary residence has been in Green County

Education

*(Begin with high School, then college(s), business, or trade schools and or specialized training.)*

Name & City of School Dates (from-to) Degree Major

Continuing Education

*(Specifically list any leadership courses or conflict management, effective meetings, facilitation, Covey’s “Seven Habits”...)*

Title Dates (from-to) Information learned *(if not covered in Title)*

Employment

Present Employer, if employed

Job Title       Date begun:

Work Address                   Mailing Address City Zip

Work Phone       Work e-mail

**MINI-BIO**

Please share a 3-5 sentence mini-bio. If selected for GCL, this bio will be used in the class directory.

**COMMUNITY INVOLVEMENT**

Organizations and activities here or in other communities: Please list community, civic, religious, political, government, social, athletic, or other organizations of which you are or have been a member; and special awards or honors for activities here or in other communities. If selected for GCL, this information will be included in the class directory.

Commitment

To graduate from **Green County Leaders**, participants are expected to commit the time to fully participate in the program by attending each of the following sessions:

* Community Event (August)
* Orientation (August)
* Nine monthly all-day sessions (September – May)
* Evening graduation (May)

Will you be able to fulfill this time commitment? [ ]  Yes [ ]  No

If no, explain all conflicts:

**I understand the purpose and commitments of Green County Leaders, and, if I become a participant, I will devote the required time.**

Applicant’s Signature Date

If employed, please have your employer sign below indicating support and commitment to this application. **Employers – please hold the evening of Wednesday, May 15, 2019 so you can attend the project presentation and program graduation celebration.**

Employer Signature Date

Print Employer Name &Title

Employer Postal Address

Employer Email Address

**For your application to be considered complete, please attach a cover letter to this application indicating the unique strengths and experiences you will bring to the GCL program learning experience, why you want to participate in GCL, and what you want to learn from the program.**